

**Team Charter:  
IIS Interstate Data Exchange Community of Practice (CoP)  
February 10, 2015**

<p><b>Project Aim (goal statement):</b> The Community of Practice (CoP) will be a forum for sharing various perspectives and working together as a community to address common IIS interstate data exchange barriers and solutions. The primary focus of the group will be on policy issues, but technical barriers and solutions will also be addressed within the scope of this CoP.</p>		
<p><b>Project Measures:</b> The actual products/deliverables to emerge out of the CoP are TBD, but could include:</p> <ul style="list-style-type: none"> <li>• Continuing the exploration of a uniform law</li> <li>• Supporting implementation/continued refinement of the sample MOU</li> <li>• Developing governance and consistency over operational issues surrounding interstate exchange</li> </ul>		
<p><b>Guidance Team/Team Champion:</b> A representative from each state will help to guide the team and assist in developing project measures.</p>		
<p><b>Background:</b> ASTHO, in coordination with HHS/ONC (Office of the National Coordinator) and the American Immunization Registry Association (AIRA) will develop a community of practice (CoP) to address barriers surrounding IIS interstate data sharing. The hope is to have representatives from each interested state participate on the CoP forum. The purpose for this forum includes, but is not limited to, continuing the work that was started in Minnesota at the ASTHO-sponsored IIS Interstate Data Sharing Meeting in August 2014. The five states targeted for team participation in this meeting were Colorado, Idaho, Michigan, Minnesota, and North Dakota. New York State, Oregon, Washington and Wisconsin also participated to share their interstate data exchange experiences. These initial states were invited to attend the CoP, but depending on interest, additional states may participate as desired.</p>		
<p><b>What the Team Has the Authority To Do:</b> The team has the authority to pilot the implementation of products that are developed (e.g., template MOU agreement) and work to achieve other goals as part of IIS interstate data exchange implementation.</p>		
<p><b>Estimated Date For Completion:</b> 1 year or more depending on implementation.</p>		
<p><b>Meeting Frequency:</b> Estimating one conference call per month as needed; actual frequency will be driven by member input.</p>		
<p><b>Team Members</b></p>		
<b>Name</b>	<b>Position and Program</b>	<b>E-mail</b>
<b>Policy Expertise</b>		
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<b>Facilitators:</b> Kim Martin (ASTHO) and Mary Beth Kurilo (AIRA).		