



Joint Development and Implementation Advisory Workgroup

November 3rd, 2017

1pm ET



Agenda

- Opening Welcome
 - Roll call and minutes
 - Update on pending invitations
 - Welcome Josh Hull – guest presenter
- Project selection Process – First Pass
- Project #1 – SmartyStreets Roll Out
- Project #2 – DQA
 - Report on kick-off meeting
 - DQA Demo
- Wrap Up



Project Selection

Lessons for Next Time

Lessons Learned from our Current Project Selection Process

We need to cast a wider net, to ensure community input/buy-in

This group needs to have adequate depth of information to make an informed decision

Scoring process may be too quantitative

We could benefit from speeding things up!



Proposed: A 3-Step Process (~3 months or less)

Generate Project Ideas

Project Screening

Project Selection





Generate Project Ideas

- Cast a wide net – gather input from community on viable JDI projects as well as from across the JDI Advisory Workgroup membership
- Considerations:
 - The proposed project would meet a current priority or otherwise provide value for more than one IIS or immunization program
 - The proposed project has the potential to be implemented broadly

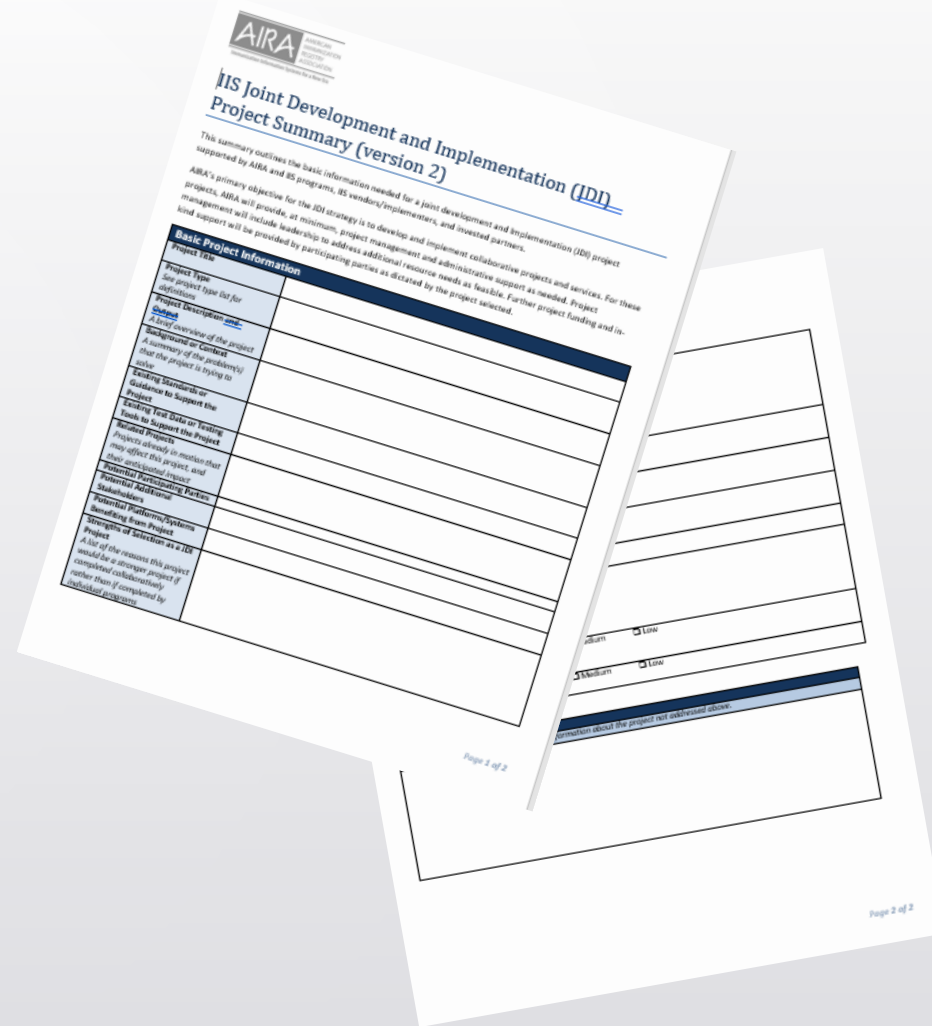


Project Screening

- Affirm initial considerations
- Evaluate with the following questions:
 - By working within the JDI framework, are there benefits to be gained in terms of development time, cost or quality? In terms of implementation time, cost or consistency?
 - Does the project address a funded goal, objective, or activity?
 - Does the project support achievement of a Programmatic Goal, Functional Standard, or operational guidance statement?
 - Will the project promote greater compatibility or consistency across programs/organizations?
- Using polling, whittle the list down to 3-4 viable projects that warrant further development/exploration ⇒ Project Summaries

Project Selection

- AIRA Staff works with JDI Advisory Workgroup reps to draft 2-3 page Project Summaries (using Project Summary Template). Areas of emphasis:
 - Standards or guidance to support the project are identified, where they exist.
 - Project risks are identified and assessed to be manageable. These could include financial, legal, contractual or other risks.
 - Expectations for participation from AIRA, Workgroup members, participating IIS/Imm Programs, participating IIS vendors/implementers and/or other stakeholders throughout the project lifecycle are documented.



The image shows a 'Project Summary (version 2)' form from AIRA. The form is titled 'IIS Joint Development and Implementation (JDI) Project Summary (version 2)'. It includes a header with the AIRA logo and a brief introduction: 'This summary outlines the basic information needed for a joint development and implementation (JDI) project supported by AIRA and IS programs, IS vendor/implementers, and invested partners. AIRA's primary objective for the JDI strategy is to develop and implement collaborative projects and services. For these projects, AIRA will provide, at minimum, project management and administrative support as needed. Project management will include leadership to address additional resource needs as feasible. Further project funding and kind support will be provided by participating parties as dictated by the project selected.'

The form is divided into several sections:

- Basic Project Information:** A table with columns for 'Project Type (see project type list for definitions)', 'Project Description (one-paragraph or less)', 'Background or Context (A summary of the problem(s) that the project is trying to solve)', 'Existing Standards or Guidance to Support the Project', 'Existing Test Data or Existing Tools to Support the Project', 'Related Projects (Projects already in motion that may affect this project, and their associated issues)', 'Potential Participating Parties', 'Potential Adversities', and 'Potential Interim/Systems Benefits from Project'.
- Strength of Selection as a JDI Project:** A section with a dropdown menu and a text box for 'A list of the reasons the project is a JDI project or a stronger project of interest than if completed by individual programs.'
- Risk Assessment:** A section with a dropdown menu and a text box for 'A list of the risks to the project and the potential impact of those risks on the project.'

The form also includes a 'Page 2 of 2' label and a 'Page 2 of 2' label at the bottom right.



Questions?



SmartyStreets Roll-Out



11 Jurisdictions Enrolled in Address Cleansing

- Alabama
- Alaska
- California
- Indiana
- Louisiana
- Maryland
- Michigan
- Puerto Rico
- Rhode Island
- Texas
- Washington

(as of 11/3/17)



~~28~~ **30** Other Jurisdictions Have Expressed Interest in Address Cleansing

We're working with:

- We're working with:
 - Oregon
 - Oklahoma

Have reached out:

- Delaware
- Hawaii
- Kansas
- Wisconsin
- Minnesota



Implementation Goals

10/1/17

- 15 IIS signed up

12/31/17

- 24 IIS signed up

3/1/18

- 32 IIS signed up



Project Updates

- AIRA's monthly update (Oct) has an article about SmartyStreets
- We're working through Partner Agreement questions with two jurisdictions
- The User Group has moved to monthly meetings
- We've added vendors reps from STC and DXC to the User Group
- We're in the planning stages for part three of this project: bringing data back into the system

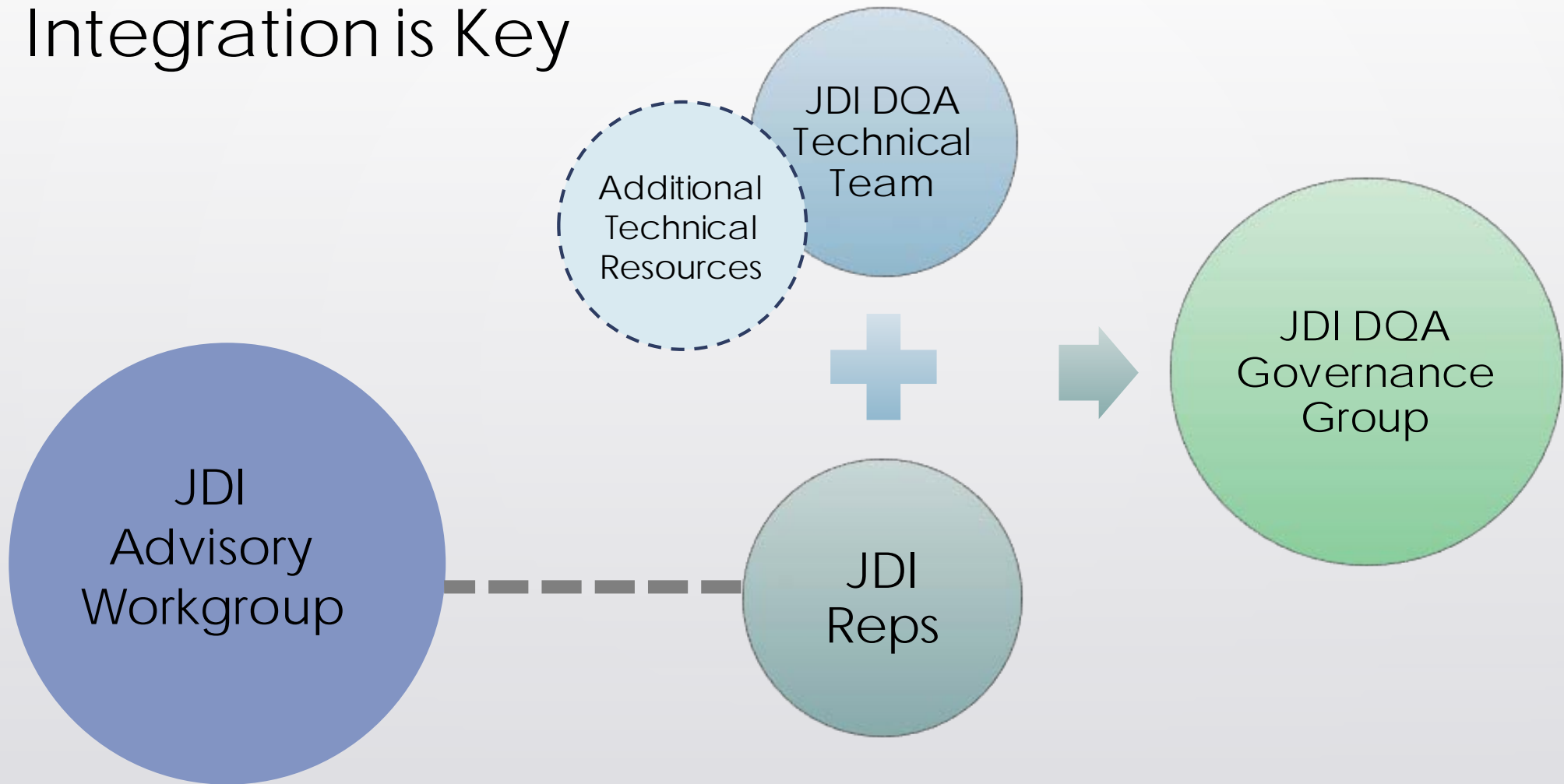


DQA Tool Project Planning

And we're off!



Integration is Key



Subgroups within the DQA Governance Group



JDI DQA Technical Team

- Share decisions made to date
- Share work to date
- Integrate community input
- Help create and run test cases
- Help craft governance for the technical elements of the project

JDI Reps

- Manage community input
- Communicate messages to the community

Requirements

Rollout & Implementation

- Secure resources
- Create governance for this project
- Create a template for governance for similar projects



DQA Governance Group Purpose

This small working group of programmatic and technical experts will develop, update, and configure the open source Data Quality Assurance Tool, and inform a structure and framework for decision-making to sustain the project going forward.





The Road Ahead

Strengths

- Great team of invested and representative community members
- Program coordinator/technical writer brings new perspective, informatics knowledge
- Strong project is already well-underway

Challenges

- Surprisingly short timeline
- New trails to blaze re: governance
- Limited technical and financial resources



DQA Tool Demo



DQA Tool Project Planning



Discussion – Requirements Updates

- What is the best method for providing broad visibility to the DQA Tool Requirements?
- How do we best gather input/updates from the community?



Wrap-Up

- Review of Action Items, Next Steps
- Next Meeting: December 1st, 2017, 1pm ET
- Close