



Call for Nominations for AIRA Board of Directors For Terms Beginning November 1, 2007

The American Immunization Registry Association (AIRA) promotes the development and implementation of immunization information systems (IIS). A strong, unified voice for standards, policy and funding, AIRA is a resource for data exchange standards development, information sharing and education/training for IIS managers and staff. Members elected to the AIRA Board of Directors provide national leadership for current and future IIS activities.

AIRA is accepting nominations for **Officer and Board of Director** positions for terms beginning on November 1, 2007 as follows:

Officer Positions Open for Nominations

1. **President:** The AIRA President provides overall leadership for AIRA volunteer members and staff. He/she is the primary spokesperson for the organization and guides the organization towards achieving its vision and mission. The President serves a term of two (2) years. At the end of the two year term, the President serves for another two years as the Immediate Past President. **(2007-2009)**
2. **President Elect:** The President Elect serves as second assistant to the President. The President Elect serves a term of two (2) years and becomes President at the end of that term. **(2007-2009)**

Board of Director Positions Open for Nominations

1. **Board Position #1:** This is a **two (2) year term** of office position. **(2007-2009)**
2. **Board Position #2:** This is a **two (2) year term** of office position. **(2007-2009)**
3. **Board Position #3:** This is a **two (2) year term** of office position. **(2007-2009)**
4. **Board Position #5:** This is a **three (3) year term** of office position. **(2007-2010)**
5. **Board Position #6:** This is a **three (3) year term** of office position. **(2007-2010)**

Duties and responsibilities of Board of Director Members

The Board of Directors serves as steward for the organization vision and mission. Key duties and responsibilities include but are not limited to the following:

1. Conduct organization business consistent with the stated Bylaws and with good business practice.
2. Meet at least twice each calendar year.
3. Provide regular reports to the general membership concerning actions taken by the Board, organization activities and financial status of the organization.
4. Represent the interests of the organization and its members within the public health community.

Nomination Criteria

The following criteria should be applied as you consider your nominations:

1. A candidate for nomination as **President** must be a current member of AIRA and someone who has been a member of AIRA for a minimum of one (1) year. They must also have been an active member of an AIRA committee or workgroup for a minimum of six (6) months. They may not be involved in for profit development or sale of IIS software, products or services.
2. A candidate for nomination as **President Elect** must be a current member of AIRA and someone who has been a member of AIRA for a minimum of one (1) year. They must also have been an active member of an AIRA committee or workgroup for a minimum of three (3) months. They may not be involved in for profit development or sale of IIS software, products or services.
3. A candidate for nomination as a **Board Member** must be a current member of AIRA and someone who has been a member of AIRA for a minimum of six (6) months. They must also have been an active member of an AIRA committee or workgroup for a minimum of three (3) months. They may not be involved in for profit development or sale of IIS software, products or services.

Note: Current AIRA members who are involved in for profit development or sale of IIS software, products or services may serve on the Board of Directors as Ex-Officio Members. AIRA has two (2) Ex-Officio Board positions to be filled in this election. Nominations for these positions are made by the members of the Nominating Committee as per the organization Bylaws, Section 3: Directors and Nominees will appear on the Voting Ballot for election by the membership.

We hope you will consider nominating either yourself or someone you feel can make a contribution to the IIS community. The deadline for submission of all nominations is **5:00pm Eastern Time, Friday, September 7, 2007.**

Use the following link to access the online Nominations Form:

<http://www.immregistries.org/airaSurvey/index.php?sid=27>

If you have any questions about the nomination process please feel free to contact Cindy Sutliff, AIRA Executive Director, at csutliff@health.nyc.gov or at 212-676-2325.

We look forward to your participation!