



TO: AIRA MEMBERS

FROM: AIRA NOMINATING COMMITTEE

RE: **AIRA 2007 ELECTIONS ANNOUNCEMENT &
CALL FOR NOMINATIONS**

The AIRA Board of Directors and Nominating Committee are pleased to announce the 2007 elections process for filling current Board of Director positions. This year elections for AIRA Board members will be conducted online using the AIRA web site!

You will find the **2007 CALL FOR NOMINATIONS** attached. As a member of AIRA, this is your opportunity to nominate a colleague or yourself for a position of national leadership within the IIS community. Your participation in the nominations process can influence the leadership of the organization.

The Call for Nominations lists the positions on the Board that are open to be filled, the duties and responsibilities of AIRA Board members and the criteria for nominating a candidate. Please review these carefully before submitting your nomination. Once you have done that and are ready to nominate your candidate, use the link to the online **Nomination Form** noted on the Call for Nominations. Complete the form and submit it by 5:00pm Eastern Time, **Friday, September 7, 2007**. You will receive an electronic receipt of your nomination following submission of a completed form.

Look for the Voting Ballot Notice and Who's Who that will be sent to you on September 21st. It will contain the link to the online ballot and other information you will need to vote. The number of votes your organization has will depend on its category of membership. That information will be included in the Balloting Notice. Newly elected members of the Board will be announced following the election and will take office on November 1, 2007. A summary of the nominations and elections process timeline is noted below for your reference. We look forward to your participation in this process!

Timeline for Nominations and Voting

- Friday, September 7, 5:00pm ET – deadline for submitting online nominations
- September 17 – slate of candidates finalized by Board of Directors
- September 18 – candidates notified
- September 21 – Balloting Notice and Who's Who sent to AIRA membership
- Monday, September 24, 9:00am ET – Online voting opens
- Friday, October 5, 5:00pm ET – Online voting closes
- October 9 – Newly elected officers notified
- October 10 – Results posted on the AIRA web site
- Thursday, November 1 – New Board members take office