

## Joint Development & Implementation Advisory Workgroup

April 7, 2017

1:00 – 2:00pm ET

---

### Welcome

Michael Flynn, NYS, Co-Chair

**Roll Call:** Warren Williams (CDC), Brittany Ersery (KS), Steve Murchie (Envision), Noam Arzt (HLN), Judy Merritt (STC), Bill Brand (PHIL), Gerri Yett (AK), Gary Wheeler (DXC), Therese Hoyle (MI), and Mandy Harris (NV)

**AIRA Staff:** Rebecca Coyle, Mary Beth Kurilo, Maureen Neary, and Amanda Branham

**Absent:** Aaron Bieringer (MN), Belinda Baker (WA)

The March minutes were approved as presented.

Mary Beth Kurilo announced that Gerri Yett will be retiring from her current Immunization Program Manger position in Alaska. However, Gerri will continue to participate on the JDI Advisory Workgroup as an Ex-Officio Member.

---

### Update: Address Cleansing Roll-Out

Mary Beth Kurilo, AIRA  
Maureen Neary, AIRA  
Therese Hoyle, MI

- Mary Beth Kurilo presented a high-level overview of the status of the Address Cleansing Pilot.
  - Pilot is complete
  - Summary Pilot Report is complete
  - Request for Supplemental Funding for three years is being reviewed by CDC
  - Approval to fund year one using AIRA funds has been confirmed
  - Launch is planned for AIRA National Meeting
  - Vendors have been notified in advance that they may be hearing from their customers
    - The small group that is working around the communication of the Address Cleansing service strongly recommended getting information about this out to the vendor community as soon as possible.
    - This will encourage work to be done in a more concentrated way.
- Mary Beth walked through the process flow for gaining access to the address cleansing service.
  - The swim lane diagram can be viewed [here](#) (slide 4).
- During the pilot, there was some concern about the MOU slowing the process down for those who want to come on board.
  - There is no reason that sites need to do a legally binding data use agreement in this process.
  - The relationship is between the site and SmartyStreets and AIRA is just facilitating the connection.
  - However, there are components of facilitation that AIRA would like IIS to sign-off on (i.e. only using the service for IIS addresses, agreeing to send AIRA some summary analytic data).
  - The MOU is more of a best effort agreement and will be up to the sites to decide what level the MOU needs to be signed.
- Workgroup comments/suggestions:
  - Is the term “MOU” more anxiety provoking than we would like?

# minutes

---

- MOU is more palatable and BSA is more of a binding contract – but this will vary from site to site.
  - One option could be to call it “Project Partner” agreement.
  - When sites set up the relationship with SmartyStreets, the site will agree to the terms and conditions of SmartyStreet’s login process – that is all SmartyStreets requires.
  - This service will also be considered a member’s benefit and that is how it will be framed for the no cost aspect.
  - Commercially, “member’s benefit” agreement seems friendlier.
- **Action Item:** AIRA will discuss these points internally and with the small group to come up with the best way for moving forward.
- 

**JDI Process, Next Steps**  
Mary Beth Kurilo, AIRA  
Bill Brand, PHII  
Michael Flynn, NYS

- At the March JDI meeting, the workgroup talked in-depth about the evaluation results around how well the group was doing in implementing the strategy map and where we want to go next.
  - [Click here](#) to review the evaluation results (slides 6-7).
- One of the things AIRA has heard vocally from the group is that working through some of the concrete issues that come up with projects is the best way to get at this governance functioning piece.
  - The group wants to build it as they work through some of the questions that bubble up on a project basis.
- After reviewing the results for potential future directions, Mary Beth, Bill and Michael drafted three project summary statements to kick off the conversation for the next project.
- Mandy Harris (NV) reminded the group that MIROW is currently in the middle of developing best practice for consolidation of records, often referred to as deduplication.
  - The scope of work starts is specifically at the point after a match has been identified, not the process of establishing the match.
- The tools and guidelines to standardize deduplication project will be focused on the matching component and not the resolution or the consolidation of the information.
- Workgroup comments/suggestions
  - Rebecca Coyle (AIRA) mentioned that through surveys and other venues, data quality is an issue consistently mentioned.
    - One of the areas, that still exists, is related to data completeness especially in the adult arena.
    - There are data entry services for providers and this helps to get some of the historical data into the system.
      - This does not absolve the provider from needing to report, but is designed to target the historical records that would not go in otherwise.
    - It would ultimately be a service that will need some best practices built around it.
    - This service does not exist in every jurisdiction.
  - Even if you have an EHR your immunization histories were scanned in and that data is not being received or accessed.
  - Part of the goal in exploring this under the JDI umbrella, is the opportunity to get an economy of scale through and more focused data set.
  - It could be a shared service similar to SmartyStreets.

# minutes

---

- **Action Item:** Mary Beth Kurilo, Rebecca Coyle, Michael Flynn, and Gerri Yett will work to create a scope for this potential project.
  - A high-level overview was provided for each of the IIS JDI project summaries for potential next project ideas based on the evaluation results:
    - [Data Quality Assurance Tool: Ongoing Governance and Support](#)
    - [Provide Guidance for Implementation of IIS-IIS Interjurisdictional Exchange](#)
    - [Tools and/or guidelines to standardize deduplication](#)
      - The workgroup will need to determine the specifics between what is being proposed – guidelines or tools?
        - What is the most urgent need in our community?
  - **Action Item:** On the May call, the workgroup will revisit the project summary for Tools and/or guidelines to standardize deduplication with the point of view of record matching.
- 

## Wrap Up

Michael Flynn, NYS, Co-Chair

Michael Flynn thanked everyone for their participation and the meeting was adjourned.

---

Next Meeting: May 5<sup>th</sup> at 1pm ET