minutes

AIRA
AMERICAN
IMMUNIZATION
REGISTRY
ASSOCIATION

Immunization Information Systems for a New Era

Joint Development & Implementation Advisory Workgroup

July 7, 2017
1:00 – 2:00pm ET

Welcome Michael Flynn, NYS, Co-Chair	**Roll Call:** Gary Wheeler (DXC), Aaron Bieringer (MN), Michael Flynn (NYS), Noam Arzt (HLN), Bill Brand (PHII), Mandy Harris (Nevada), Therese Hoyle (MI) **AIRA Staff:** Mary Beth Kurilo, Maureen Neary, Amanda Branham, Brittany Gyer **Absent:** Belinda Baker (WA), Warren Williams (CDC), Judy Merritt (STC), Brittany Ersery (KS), Gerri Yett (Ex-Officio), The June minutes were approved as presented.
Smarty Streets Roll-Out Maureen Neary, AIRA Mary Beth Kurilo, AIRA	- Implementation Guidance is now published and available through the AIRA repository. - Administrative steps needed for a site to participate were shared. These steps include signing the partner agreement and sharing monthly reports about their usage and how their site is linking into the service. - This level of participation may be revisited and revised. - The communication plan is being implemented as the roll-out continues and an update was included in AIRA's June Monthly Update. - A more expanded piece will be published in the next edition of Snapshots. - A 3-6 month pilot peer user group will be launched soon. - The purpose of this group is to help engage sites who have signed the partner agreement and have their tokens progress toward full implementation. It will give them an opportunity to communicate peer-to-peer about how the process is going. - The next item on the task list is to get the inaugural peer user group meeting up and running. - The roll-out was presented to the WIR JDI User Group and will be presented to the Awardee JDI User Group later this month. - To date, 7 IIS have signed their partner agreements and 4 have submitted their monthly surveys prior to the deadline. - Currently, other partner agreements are in process and there is other interest in the service. - AIRA will continue to support sites moving to full implementation. - It was suggested that each of the projects engaged with SmartyStreets characterize their approach to implementing the service to demonstrate the different implementation styles that interested IIS can adopt. - A related question is included in the monthly survey. - There are plans to share with community in the fall (if the development timeline allows) how individual IIS are implementing Smarty Sheets to further foster peer-to-peer communication regarding implementation and troubleshooting. - It was suggested that submitting a Snapshots article sharing the implementation methods different sites have taken would keep Smarty Sheets visible to the community and provide real world examples of implementation.

minutes

	• Michigan has decided to use SmartyStreets exclusively and leave the SAP product they've used previously. They will save $35,000 a year doing so.

Discussion: Refined Project Summaries
All
	• Mary Beth briefly reviewed the group's scoring process for candidate projects coming into this discussion.
	• 12 workgroup members scored four candidate projects.
	  ○ 10 used an online tool, 1 used word version, 1 used both
	• Scores raised questions about the projects and/or the process.
	  ○ The first three criteria are non-scoring. Per instructions, if the response is "No", the project does not qualify as a JDI project.
	    ▪ All projects had some no responses in the non-scoring section.
	    ▪ Results can be found on slide 6 of the [presentation](#).
	  ○ This led AIRA staff and a small group to revise the project scope statements, mainly the timelines and milestones, prior to this call.
	• The DQA Tool project summary can be found [here](#).
	• DQA Tool project summary comments:
	  ○ The goal is to focus on creating a stand-alone tool that is ready for release and use across the community.
	    ▪ The DQA tool is using an agile development process rather than a waterfall method.
	    ▪ This project will create a version of the tool that is useful to the community and can be shared through an open source process.
	    ▪ The governance around how decisions are made in the development of the tool will accompany the tool but be secondary to the tool's development.
	    ▪ This project can essentially be called a found pilot.
	    ▪ To increase clarity, suggestions were made to remove one of the colons from the Project Type section and revisit the project type list.
	    ▪ Suggestions were made to strengthen the Project Description and Output section of the document.
	      • Use more specific language to represent the timeline and milestones of the project.
	      • Include the artifacts that will be developed for this project and who will develop them.
	    ▪ A comment was made stating the Background and Context section would benefit from adding a sentence to describe that the goal of this project is to broaden the scope to more than the three current states involved to make the end product more useful for a broader number of IIS across the community.
	    ▪ An anticipated high-level timeline from the forming of a subgroup to completing an outcome evaluation of the tool, has been added to page 3 the project summary.
	      • Some of the activities listed in the timeline will run simultaneously.
	      • The total amount of time to complete the project is unclear since activities overlap. It may be clearer if the timeline used phrases such as "by the end of month 1, 2, etc." to display overlap or state the estimated horizon of the project with clarity.

- It is estimated this project will take 9-12 months to complete.
    - The JDI Advisory Group taking on this project would provide formality for furthering the development of the DQA tool and the associated artifacts.
- The Patient Matching project summary can be found [here](#).
- Patient Matching project summary comments:
    - Starting points for this project include the expert panel information and development process from test cases from the 2012 effort as well as a set of test cases that were never vetted or implemented.
    - An anticipated high-level timeline, from conducting a landscape analysis of available third-party patient matching tools to publishing the evaluation, has been added to page 2 the project summary.
        - Some of the activities listed in the timeline will run simultaneously.
    - Although it is intentional, the description may need to be revised to be more specific.
    - There could be a lot of information already published that can be used as resources in the evaluation phase of this project.
        - The Sequoia Project and ONC may be possible resources, although, some of their products may be proprietary.
    - The WIR platform is also discussing patient matching.
        - Many have adopted solutions that are 10-20 years old, proving the issue needs to be revisited and potentially revised.
- The Interjurisdictional Exchange project summary can be found [here](#).
- Interjurisdictional Exchange project summary comments:
    - This project is focused on technical guidance by reviewing and synthesizing past efforts to create a summary roadmap and national strategy for the implementation of IIS-IIS Interjurisdictional Exchange.
    - It was stated that although this is a good project, it doesn't fit the definition of a JDI project.

Selection: The Next Project Michael Flynn, NYS, Co-Chair	- Gathering votes for selecting the next JDI project via email and SurveyMonkey may provide more responses than relying on the limited votes of those on today's call. - The following polling question was asked, "As a JDI Advisory Workgroup member, do you feel you have adequate information to select a project to move forward?" 4/11 responded "Yes", 1/11 responded "No", 6/11 did not respond (note – several attendees on the call were AIRA members and would not vote). - Concerns were voiced that revisions need to occur on both project summaries before voting confidently on the next JDI project. (The Interjurisdictional Exchange project was dropped from consideration.) **Decision made:** Voting on the project summaries will be revisited on August's call. ❑ **Action Item:** New versions of the project summaries will be created using input from today's call. - Bill Brand and Noam Arzt will stay involved in this process. Judy Merritt, who volunteered but was unable to attend the last meeting, will also be included. - Mary Beth Kurilo will loop Mandy in, assuming she is willing, to continue to provide feedback on the summaries. ❑ **Action Item:** In a small group, discuss recommending the national strategy initiative to the AIRA Board and CDC.

Wrap Up

Bill Brand, PHII, Co-Chair

Bill Brand thanked everyone for their participation and the meeting was adjourned.

Next Meeting: August 4th at 1pm ET