

Joint Development & Implementation Advisory Workgroup

September 8, 2017

1:00 – 2:00pm ET

Welcome

Bill Brand, PHII, Co-Chair

Roll Call: Bill Brand (PHII), Judy Merritt (STC), Aaron Bieringer (MN), Brittany Ersery (KS), Warren Williams (CDC), Steve Murchie (Envision), Noam Arzt (HLN), Mandy Harris (Nevada),

AIRA Staff: Maureen Neary, Mary Beth Kurilo, Nathan Bunker, Brittany Gyer

Absent: Michael Flynn (NYS), Gerri Yett (Ex-Officio), Therese Hoyle (MI), Gary Wheeler (DXC)

The August minutes were approved as presented.

- There are three vacancies in the JDI Advisory Workgroup
 - 1 Awardee-Developed program representative opening suggestions:
 - Damon Ferlazzo (MO)
 - Oklahoma representative
 - 2 STC program representative openings suggestions:
 - Jeff McInytre (MS)
 - Matthew Bobo (AK)
 - Quan Le (LA)
 - Roger Aikin (AZ)
- **☐ Action Item:** Judy Merritt will review potential STC representatives and send a list to [Mary Beth Kurilo](#).

Smarty Streets Roll-Out

Maureen Neary, AIRA

- The first Smarty Streets User Group call took place this month.
 - 7 out of 10 jurisdictions that have signed partner agreements participated on the call.
 - The group discussed the charter and created a listserv and contact list for peer-to-peer communication outside of meetings.
 - Participants agreed it was successful.
 - User group will meet twice a month.
 - The next meeting will be held on September 20th.
- Maryland signed on since last meeting.
- Josh Hull was featured in an article in the latest edition of *Snapshots*.
- An email campaign will include emailing jurisdictions who have expressed interest in Smarty Streets twice a month.
- Nevada, Delaware and Kansas should be signing partner agreements in the near future.
- **☐ Action Item:** The JDI Advisory workgroup will coordinate with ESC to share successful Smarty Streets implementation experiences.
- Current milestones for Smarty Streets users:
 - Get connected to Smarty Streets.
 - Set up a process specific to the jurisdictions.
 - Clean addresses.
 - Add clean address back into the system.

minutes

Discussion:

Preliminary Project Planning

Bill Brand, PHII, Co-chair

- JDI's recommendation of the DQA tool will be shared with the AIRA Board at the in-person board meeting in Vermont.
- AIRA staff suggested creating an additional small group to research, develop, and maintain metadata for vaccination code sets.
 - This group is needed due the DQA tools applying logic to the HL7 codes.
 - The vaccine code set validation principles have to be written so they are not limited to the DQA tool and can have multiple implementations.
 - There is overlap with vaccine specific codes with the vocabulary project. The inter-field validations do not overlap.
 - Code information is currently kept in an XML file.
 - The information can be pulled out and put in another form.
- Immediate next steps include:
 - Forming a subgroup from JDI
 - Hire a part-time technical consultant
 - Meet with the current DQA Management Group
 - Review and document requirements to date
 - Gather community input and expand if/as needed
 - Solicit additional technical developer involvement and management
 - Craft collaborative development approach
- Deliverables: the tool, codes, user manual
- Process deliverables: charter, communication planning, evaluations
- Governance deliverables: structure and framework document for future IIS to be able to implement the tool
- **Action Item:** AIRA staff will discuss vaccine code set validation principles with Stuart Myerburg and Craig Newman.
- **Action Item:** AIRA staff will make sure there is clarity and community visibility for how the principles are documented and maintained.
- **Action Item:** Email [Maureen Neary](#) or [Mary Beth Kurilo](#) if interested in joining the DQA subgroup by the end of next week.

Lessons Learned

Bill Brand, PHII, Co-Chair

- Flexibility is a key component.
- Continually measure and get feedback on finished projects.
- There are mixed reviews on the scorecard for project selection.
 - It was suggested to reduce the length
- It is worth taking time to clarify project descriptions and summaries to allow people to make a knowledgeable project selection and answer all questions on the scorecard.

Wrap Up

Bill Brand, PHII, Co-Chair

Bill Brand thanked everyone for their participation and the meeting was adjourned.

Next Meeting: October 6th at 1pm ET